Board Meeting Minutes

Orleans Land Restoration Corporation

August 9, 2019

121 N Main St 2nd Floor Albion NY
Board Room
9:55 a.m.

Draft

Directors Present:
Paul Hendel, Chairman
Skip Draper, Treasurer
Ken DeRoller, Secretary
Carol D'Agostino, Director

Directors Absent:
John Misiti, Vice Chairman
John DeFilipps, Director
James Panek, Director

Also Present:
Jim Whipple, CEO/CFO
Gabrielle Barone, Vice President Business Development
Diane Blanchard, Micro-enterprise Business Coordinator
Kevin Zanner, OEDA Legal Counsel

The meeting was called to order by Chairman Paul Hendel at 9:55 a.m.

I. **Roll Call**-A quorum of the Board was present.

II. **Approval of Previous Board Minutes June 14, 2019—**The Board reviewed the draft meeting minutes from the June 14, 2019 Board meeting. Skip Draper made a motion to accept the meeting minutes as presented, seconded by Carol D'Agostino. **Motion Passed. M0819-001.**

III. **Financials**

OLRC Financial Report---Jim presented the financial report for the OLRC for the period ending July 31, 2019. He reviewed the balance sheet and profit & loss reports. The cash balance in the OLRC bank account as of July 31, 2019 is $10,522.48.

Carol D'Agostino made a motion to accept the OLRC financial report, seconded by Ken DeRoller. Motion Passed. M0819-002.

IV. **Executive Session**---No Executive Session.

V. **Legal—**No report.

VI. **Operations Report---Facilities/Sites---**No report.

VII. **Old Business----**No report.

VIII. **New Business----Professional Services Contract Wetland Work MBP-N—**Jim presented the August 2, 2019 proposal of BME Associates to prepare a Topographic Basemap, Wetland Delineation Report and Concept Sketches for the BOMET site at a cost of $10,700.

Motion to approve contracting with BME Associates to prepare a wetland delineation report and concept plan at a cost of $10,700 made by Skip Draper, seconded by Carol D'Agostino. Motion Passed. M0819-003

IX. **Motion to adjourn the meeting subject to Chairman's recall, made by Ken DeRoller, seconded by Carol D'Agostino. Motion Passed.**

Respectfully Submitted,

Diane Blanchard